STANDARD PREQUALIFICATION DOCUMENTS

Prequalification for Procurement of Nutritional Commodities

(FINANCIAL YEAR 2018-19)

Integrated Reproductive Maternal, Newborn, Child & Nutrition Program

IRMNCH & NP, PRIMARY & SECONDARY HEALTHCARE DEPARTMENT, GOVERNMENT OF THE PUNJAB

GOVERNMENT OF THE PUNJAB
IRMNCH & NP

PRIMARY & SECONDARY
HEALTHCARE DEPARTMENT

INVITATION FOR PREQUALIFICATION OF FIRMS FOR PROCUREMENT OF NUTRITIONAL COMMODITIES

IRMNCH & Nutrition Program, Government of the Punjab intends to procure Nutritional commodities i.e. ready to use Therapeutic food (RUTF), Multiple Micronutrient Nutrition Powder, Resomal, Therapeutic Milk F100 and F 75 and Tablet Mebendazole 500mg (Chewable).

The IRMNCH & NP, Government of Punjab invites applications from well reputed manufacturers / suppliers of above supplements for pre-qualification. Invitation of Pre-qualification under PPRA rules 2014 amended up to 2016 is open to national / international manufacturers / authorized agents and importers / suppliers of the above products. Interested eligible manufacturers/principals may apply directly or through their authorized agents for prequalification.

A complete set of the Prequalification Documents in English can be downloaded from the official websites of the Punjab Procurement Regulatory Authority *[www.ppra.punjab.gov.pk]*, Primary & Secondary Healthcare Department (*www.pshealth.punjab.gov.pk*) *and IRMNCH & Nutrition Program (www.irmnch.gop.pk). F*urther information can be obtained from the office of the IRMNCH & Nutrition Program, Punjab at the address mentioned below during working hours. The interested applicant shall pay a non-refundable prequalification fee of *PKR 1,000/- (Rupees One thousand only) in the head of the Account: C02871-Health others in any branch of National Bank of Pakistan and attached the original receipt along with its application for prequalification*.

Applications for prequalification should be submitted in sealed envelope, to the office of the Program Director IRMNCH & NP, Primary & Secondary Healthcare Department, Government of the Punjab, Office No. 01, 06th Floor, Shaheen Complex, Edgerton Road, Lahore on or before **23.01.2019 (Friday) till 10:30 AM** positively and be clearly marked "Application for Prequalification of Procurement of Nutritional Commodities." The applications received till the stipulated date & time shall be opened publically on the same day at **11:00 AM** in the presence of the applicants or their authorized representatives who choose to attend.

Technical and Financial Proposals will be called from the Prequalified Firms later on. Provision of false, fabricated or materially incorrect information if found at any stage will lead to disqualification of the applicant under Rule 19 of Punjab Procurement Rules 2014, (amended up to 2016).

All applications should be submitted in Tape Binding. All documents should contain proper page marking, attached in sequence as indicated in Prequalification Documents and signatures of authorized person. Moreover, signing and stamping of each page of Prequalification documents/form is mandatory.

In case the date of opening is declared as a public holiday by the government or non-working day due to any reason, the next official working day shall be deemed to be the date of submission and opening of applications accordingly. The time and venue shall remain the same.

Note: The process shall be governed by the Punjab Procurement Rules 2014, (amended up to 2016).

Program Director
IRMNCH and Nutrition Program Punjab, Lahore
Office No. 01, Floor No. 06, Shaheen Complex,
Edgerton Road, Lahore
Phone: +92-42-99205326

Acronyms & Abbreviations

FIDIC	Federation Internationale des Ingénieurs-Conseils; an association based in Switzerland that produces Conditions of Contract for different classes of works construction.
ICB	International Competitive Bidding
IFB	Invitation for Bids
IFP	Invitation for Prequalification
ITA	Instructions to Applicants
NCB	National Competitive Bidding
PDS	Prequalification Data Sheet
PQ	Prequalification
PQD	Prequalification Document
PDS	Prequalification Data Sheet
SBD	Standard Bidding Documents
SPD	Standard Prequalification Document

Contents

Section I: Instructions to Applicants (ITA)

A. General

1. Scope of Application

1.1 In connection with the Invitation for Prequalification indicated in Section II, Prequalification Data Sheet (PDS), the Procuring Agency, as defined in the **PDS,** issues this Prequalification Document (PQD) to applicants interested in bidding for the supply of Nutritional Supplements described in Section V**.**

2. Source of Funds

2.1 Government of the Punjab, Pakistan

3. Fraud and Corruption

3.1 It is the Government of the Punjab's {Rule 2 (1) (p) of PPR 2014} policy to require that bidders, suppliers and manufacturers and their agents observe the highest standard of ethics during the procurement and execution of such contracts.

(a) In pursuance of this policy, the following terms are defined:

(i) "corrupt practice" is the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;

(ii) "fraudulent practice" is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;

(iii) "collusive practice" is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;

(iv) "coercive practice" is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;

(v) "obstructive practice" is deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or

(b) the Procuring Agency will reject a proposal for award if it determines that the bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for

the contract in question;

(c) the Procuring Agency will sanction a firm or individual, including declaring ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it, at any time, determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for, or in executing, the contract; and

(d) the Procuring Agency will have the right to require that a provision be included in bidding documents requiring bidders, suppliers and manufacturers and their agents to permit the Procuring Agency to inspect their accounts and records and other documents relating to the bid submission and contract performance and to have them audited by auditors appointed by the Purchaser;

4. Eligible Applicants

4.1 Firms of a country may be excluded from bidding if as a matter of law or official regulation, the Government of Pakistan prohibits commercial relations with that country;

4.2 A firm declared disqualified / blacklisted by any of the public sector organization in Pakistan shall be ineligible to bid for a contract during the period of embargo.

4.3 Applicants and all parties constituting the Applicant shall not have a conflict of interest. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the technical specifications of the goods that are the subject of this prequalification. Where a firm, or a firm from the same economic or financial group, in addition to consulting, also has the capability to manufacture or supply goods or to construct works, that firm, or a firm from the same economic or financial group, cannot normally be a supplier of goods or works, if it provided consulting services for the contract corresponding to this prequalification, unless it can be demonstrated that there is not a significant degree of common ownership, influence or control.

4.4 Applicants shall not be under execution of a Bid–Securing Declaration in the Procuring Agency's Country.

4.5 ***Joint Venture/Consortium is not allowed***

5. Eligible Goods

5.1 All goods to be supplied under the Contract to be financed by the Government of Punjab shall have as their origin in any country not restricted by the Government of Pakistan (Notified from time to time).

The supplies will be received at consignee's end purely on DDP basis.

5.2 The Lab Testing of each batch of the product will be done from the National or International Laboratory selected by IRMNCH. The expenditures to be incurred on these tests will be borne by the supplier.

B. Contents of the Prequalification Document

6. Sections of Prequalification Document

6.1 The document for the prequalification of Applicants (hereinafter - "prequalification document") consists all the sections indicated below, and should be read in conjunction with any Addendum if issued.

- Section I. Instructions to Applicants (ITA)
- Section II. Prequalification Data Sheet (PDS)
- Section III Qualification Criteria and Requirements
- Section IV. Application Forms
- Section V. Scope of Products

6.2 The "Invitation for Prequalification Applications" (IPA) issued by the Procuring Agency is not part of the prequalification document. A sample form is provided as an attachment to this Prequalification Document for information only.

6.3 The Procuring Agency accepts no responsibility for the completeness of the prequalification document and its addenda unless they were obtained directly from the Procuring Agency.

6.4 The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Document and to furnish all information or documentation required by the Prequalification Document.

7. Clarification of Prequalification Document

7.1 A prospective Applicant requiring any clarification of the Prequalification Document shall contact the Procuring Agency in writing at the Procuring Agency's address indicated in the **PDS.** The Procuring Agency will respond in writing to any request for clarification provided that such request is received no later than ten (10) days prior to the deadline for submission of applications. The Procuring Agency shall forward copies of its response to all applicants who have acquired the prequalification document directly from the Procuring Agency including a description of the inquiry but without identifying its source. Should the Procuring Agency deem it necessary to amend the prequalification document as a result of a clarification it shall do under intimation to all the applicants who have obtained the prequalification documents.

8. Amendment of Prequalification Document

8.1 At any time prior to the deadline for submission of applications, the Procuring Agency may amend the Prequalification Document by issuing addenda.

8.2 Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document from the Procuring Agency.

8.3 To give prospective Applicants reasonable time to take an addendum into account in preparing their applications, the Procuring Agency may, at its discretion, extend the deadline for the submission of applications.

C. Preparation of Applications

9. Cost of Applications

9.1 The Applicant shall bear all costs associated with the preparation and submission of its application. The Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the prequalification process.

10. Language of Application

10.1 The application as well as all correspondence and documents relating to the prequalification exchanged by the Applicant and the Procuring Agency, shall be written in the language specified in the **PDS.** Supporting documents and printed literature that are part of the application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the **PDS,** in which case, for purposes of interpretation of the application, the translation shall govern.

11. Documents Comprising the Application

11.1 The application shall comprise the following:

(a) Application Submission Form, in accordance with ITA 12;

(b) documentary evidence establishing the Applicant's eligibility to prequalify, in accordance with ITA 13;

(c) documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and

(d) any other document required as specified in the PDS.

12.Application Submission Form

12.1 The Applicant shall prepare an Application Submission Sheet using the form provided in Section IV, Application Forms. This Form must be completed without any alteration to its format.

13. Documents Establishing the Eligibility of the Applicant

13.1 To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Form and Forms ELI (eligibility) 1.1 and 1.2, included in Section IV, Application Forms.

14. Documents Establishing the Qualifications of the Applicant

14.1 To establish its qualifications to perform the contract(s) in accordance with Section III, Qualification Criteria and Requirements, the Applicant shall provide the information requested in the corresponding Information Sheets included in Section IV, Application Forms.

15. Signing of the Application and Number of Copies

15.1 The Applicant shall prepare one original of the documents comprising the application as described in ITA 11 and clearly mark it "ORIGINAL". The original of the application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant.

15.2 The Applicant shall submit copies of the signed original application, in the number specified in the **PDS,** and clearly

mark them "COPY". In the event of any discrepancy between the original and the copies, the original shall prevail.

D. Submission of Applications

16. Sealing and Identification of Applications

16.1 The Applicant shall enclose the original and the copies of the application in a sealed envelope that shall:

(a) bear the name and address of the Applicant;

(b) be addressed to the Procuring Agency, in accordance with ITA 17.1; and

(c) bear the specific identification of this prequalification process indicated in the PDS 1.1

16.2 The Procuring Agency will accept no responsibility for not processing any envelope that was not identified as required.

17.Deadline for Submission of Applications

17.1 Applicants may always submit their applications by mail or by hand. Applications shall be received by the Procuring Agency at the address and no later than the deadline indicated in the **PDS.** A receipt will be given for all applications submitted.

17.2 The Procuring Agency may, at its discretion, extend the deadline for the submission of applications by amending the Prequalification Document in which case all rights and obligations of the Procuring Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

18. Late Applications

18.1 Any application received by the Procuring Agency after the deadline for submission of applications will not be entertained as indicated in the **PDS**.

19. Opening of Applications

19.1 The Procuring Agency shall open all Applications at the date, time and place specified in the **PDS**. Late Applications shall be treated in accordance with ITA 18.1.

19.2 Procuring Agency shall prepare a record of the opening of applications that shall include the name and other details of the Applicant. A copy of the record shall be distributed to all Applicants.

E. Procedures for Evaluation of Applications

20. Confidentiality

20.1 Information relating to the evaluation of applications, and recommendation for prequalification, shall not be disclosed to Applicants or any other persons not officially concerned with such process until the notification of prequalification is made to all Applicants.

20.2 From the deadline for submission of applications to the time of notification of the results of the prequalification, any Applicant that wishes to contact the Procuring Agency on any matter related to the prequalification process, may do so but only in writing.

21. Clarification of Applications

21.1 To assist in the evaluation of applications, the Procuring Agency may, at its discretion, ask any Applicant for a clarification of its application which shall be submitted within a stated reasonable period of time. Any request for clarification and all clarifications shall be in writing.

21.2 If an Applicant does not provide clarifications of the information requested by the deadline, the application shall be evaluated based on the information and documents available at the time of evaluation of the application.

22. Responsiveness of Applications

22.1 All applications not responsive to the requirements of the prequalification document shall be rejected.

23. Domestic Bidder Price Preference

23.1 Unless otherwise specified in the **PDS,** a margin of preference for domestic bidders shall not apply in the bidding process resulting from this prequalification.

F. Evaluation of Applications and Prequalification of Applicants

24. Evaluation of Applications

24.1 The Procuring Agency shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements to evaluate the qualifications of the Applicants. The use of other methods, criteria, or requirements shall not be permitted.

24.2 In case of more than one item, the Procuring Agency shall prequalify each Applicant for the maximum number and types of items for which the Applicant meets the appropriate aggregate requirements of such items, as specified in Section III, Qualification Criteria and Requirements.

25. Procuring Agency's Right to Accept or Reject Applications

25.1 The Procuring Agency reserves the right to accept or reject all the applications, and to annul the prequalification process, without thereby incurring any liability to Applicants.

26. Prequalification of Applicants

26.1 All Applicants whose applications have met the specified requirements will, to the exclusion of all others, be prequalified by the Procuring Agency.

27. Notification of Prequalification

27.1 Once the Procuring Agency has completed the evaluation of the applications it shall notify all Applicants in writing indicating their status as to qualified or ineligible.

28. Invitation to Bid

28.1 After the notification of the results of the prequalification the Procuring Agency shall initiate the procurement process which shall only be participated by the prequalified bidders.

Section II: Prequalification Data Sheet (PDS)	
A. General	
ITA 1.1	*Name of Procuring Agency:* - IRMNCH & NP, Department of Health, Government of Punjab
ITA 1.1	*PQD name and number are:* - Pre-qualification of firms for Procurement Nutritional Commodities.
ITA 4.7	*Address for communication:* PROGRAM DIRECTOR IRMNCH & NUTRITION PROGRAM PUNJAB, LAHORE Office No. 01, Floor No. 06, Shaheen Complex, Edgerton Road, Lahore, Pakistan Phone: +92-42-99205326 Fax: +92-42-99205329 Email: pc.punjab@gmail.com
B. Contents of the Prequalification Document	
ITA 7.1	For **clarification purposes,** the Procuring Agency's address is: *"same as in 4.7 above"*
C. Preparation of Applications	
ITA 10.1	The language of the application as well as of all correspondence is: **"English"**

ITA 11.1 (d)	The Applicant shall submit with its application, the following additional documents: 1. Articles of Incorporation or Documents of Constitution, and documents of registration of the legal entity named above. 2. Applicants signed affidavit on PKR 100.00 judicial paper confirming not having been declared ineligible by any of the public sector organization in Pakistan, as described in ITA Sub-Clause 4.3 3. Applicants signed affidavit on PKR 100.00 judicial paper confirming not having been involved in any litigation during last three years. 4. List of previous contracts, products manufactured / supplied 5. Copy of cGMP certification 6. Installed annual production capacity 7. Certification of WHO prequalification 8. Audited balance sheets, including all related notes, and income statements for the last 3 years 9. Copy of product registration with DRAP(if related) 10. Copy of latest Quality Assurance Certification 11. Proof of raw material product and facility registrations with manufacturer's country regulatory authority and international agencies
ITA 15.2	In addition to the original, the number of copies to be submitted with the application is: *[02 (Two)]*
D. Submission of Applications	
ITA 17.1	Applicants ***"shall not"*** have the option of submitting their applications electronically. ***Joint Venture/Consortium is not allowed*.** For application submission purposes only, the Procuring Agency's address is: *"Procuring Agency's address is the same as that indicated in 4.7*
	The deadline for application submission is: Date: 23-01-2019 Time: 10*:30_ hours*
ITA 18.1	Late applications shall not be entertained.
ITA 19.1	The opening of the Applications shall be at 11:00 am on 23-01-2019, In Conference Hall, Office of IRMNCH & NP, Punjab, Lahore

Section III: Qualification Criteria and Requirements

This Section contains all the methods, criteria, and requirements that the Procuring Agency shall use to evaluate applications. The information to be provided in relation to each requirement and the definitions of the corresponding terms are included in the respective Application Forms.

		Eligibility and Qualification Criteria	**Documentation**	
No.	**Subject**	**Requirement**	**Single Entity**	**Submission Requirements**
1. Eligibility				
1.1	**Nationality**	Nationality in accordance with ITA Clause 4	Must meet requirement	Forms ELI – 1.1 with attachments
1.2	**Conflict of Interest**	No conflicts of interest in accordance with ITA Sub-Clause 4.4	Must meet requirement	Application Submission Form
1.3	**Ineligibility**	a)Not having been declared ineligible by any of the public sector organization in Pakistan, as described in ITA Sub-Clause 4.3 b) not having been involved in any litigation during last three years. In case yes, provide details	Must meet requirement	Form ELI – 1.2 (a) Affidavit (b) Affidavit
1.4	**Applicant's Production Capacity**	cGMP certification, Installed production capacity three times the contract order quantity	Must meet requirement	Form ELI – 1.3
1.5	**WHO Prequalification**	Only for products Requirement to be fulfilled as per ITA Sub-Clause 5.2	Must meet requirement	Form ELI – 1.3
2. Financial Situation				
2.1	**Financial Performance**	Submission of audited balance sheets, for the last 3 years to ascertain : (a) the financial soundness and stability of the applicant's position and its prospective long term profitability, and (b) Capacity to have a cash flow amount of two times the estimated contract value in (PKR/US$) c) Average annual turnover/sales value (PKR/US$) should be at least more than the estimated contract value during the last 3 years (three years)	Must meet requirement (a) Must meet requirement (b) Must meet requirement (c) Must meet requirement	Form FIN – 2.1 (a) with attachments Form FIN – 2.1 (b)

		Eligibility and Qualification Criteria	**Documentation**	
No.	**Subject**	**Requirement**	**Single Entity**	**Submission Requirements**
1. Eligibility				
		3. Experience		
3.1	**Supplies Experience**	Experience under supplies contracts in the role of supplier/manufacturer or agent for at least the last five years prior to the application submission deadline.	Supporting information	Form EXP – 3.1
3.2	**Specific Supplies Experience**	Participation as supplier/manufacturer or agent in at least one or more contracts within the last two years, each with a value of at least equal or more than the estimated contract value, that have been successfully and substantially completed and that are similar to the proposed goods.	Must meet requirement	Form EXP 3.2
3.3	**Manufacturing Experience**	The applicant should have manufactured and marketed (a) the specific goods subject of bidding specified in the PDS for at least *3* years, and Applicants wishing to prequalify for products that they do not manufacture must submit the information corresponding to the primary manufacturer of the goods who shall comply with the above manufacturing requirements	Must meet requirement	Form EXP 3.3
3.4	**Production Capacity**	The Annual Production capacity should be at least more than the quantities specified under the contract	Must meet requirement	Form EXP 3.3

Section IV: Application Forms

Application Submission Form

Date: _ _/_ _/*2019*
PQD No. and title: _____,
Procurement of Nutritional Supplements

To: IRMNCH & NP Department of Health, Government of Punjab

I/we, the undersigned, apply to be prequalified for the referenced procurement and declare that:

(a) I/we have examined and have no reservations to the Prequalification Documents, including Addendum(s) No(s). (if any) issued in accordance with Instructions to Applicants (ITA) Clause 8: *[insert the number and issuing date of each addendum]*.

(b) I/we, have nationalities from eligible countries, in accordance with ITA Sub-Clause 4.2: *[insert the nationality of the Applicant, including that of all partners in case of a Joint Venture /Consortium if applicable];*

(c) I/we, for any part of the contract resulting from this prequalification, do not have any conflict of interest;

(d) I/we for any part of the contract resulting from this prequalification, have not been declared disqualified / blacklisted by any of the public organization of the Procuring Agency's country

(e) I/we understand that you may cancel the prequalification process at any time; the prequalification does not bound the procuring agency to call for the bids from the prequalified firms.

(f) All information, statements and description contained in the Application are in all respect true, correct and complete to the best of our knowledge and belief.

Signed *[insert signature(s) of an authorized representative(s) of the Applicant]*

Name [insert full name of person signing the application]

In the Capacity of *[insert capacity of person signing the application]*

Duly authorized to sign the application for and on behalf of:
Applicant's Name *[insert full name of Applicant]*

Address *[insert street number/town or city/country address]*

Dated on _ _/_ _/*2019*

Form ELI -1.1
Applicant Information Form

Date: _ _/_ _/*2019*
PQD No. and title: _____, Procurement of Nutritional Supplements
Page *[insert page number]* of *[insert total number]* pages

Applicant's legal name *[insert full legal name]*
Applicant's Actual or Intended country of constitution: *[indicate country of Constitution]*
Applicant's actual or Intended year of constitution: *[indicate year of Constitution]*
Applicant's legal address in country of constitution: *[insert street/ number/ town or city/ country]*
Applicant's authorized representative information Name: *[insert full legal name]* Address: *[insert street/ number/ town or city/ country]* Telephone/Fax numbers: *[insert telephone/fax numbers, including country and city codes]* E-mail address: *[indicate e-mail address]*
Attached are copies of original documents of ☐ Articles of Incorporation or Documents of Constitution, and documents of registration of the legal entity named above.

Form ELI -1.2
Applicant Affidavit

a) Applicants signed affidavit on PKR 100.00 judicial paper confirming not having been declared ineligible by any of the public sector organization in Pakistan, as described in ITA Sub-Clause 4.3(to be submitted by agent or local manufacturer)

b) Applicants signed affidavit on PKR 100.00 judicial paper confirming not having been involved in any litigation during last three years (to be submitted by agent or local manufacturer).

Form ELI -1.3
Applicant's Information Form[1]

Date: *[insert day, month, year]*
PQD No. and title: _____, Procurement of Nutritional Supplements
Page *[insert page number]* of *[insert total number]* pages

1	Applicant's Primary Business Details	1	
		2	
		3	
		4	
2	List of Products / Services	1	
		2	
		3	
		4	
3	List of Authorization from the principals	1	
		2	
		3	
		4	
5	Warranty Details		
6	Return/Replacement Policy		
7	cGMP certification		
8	Installed annual production capacity		
9	Certification of WHO prequalification[2]		
10	Any Other Information that supplier may like to provide		

[1] For local manufacturers, the Procuring Agency reserves the right to physically verify the information provided by the applicant in the prequalification documents.
[2] For international manufacturers only.

Form FIN – 2.1 (a)
Financial Situation

[The following table shall be filled in for the Applicant and for each partner of a Joint Venture / Consortium. either foreign principal or local manufacturer]

Applicant's Legal Name: *[insert full name]*
Date: *[insert day, month, year]*
Applicant's Party Legal Name*:[insert full name]*
PQD No. and title: _____, Procurement of Nutritional Supplements
Page *[insert page number]* of *[insert total number]* pages

1. Financial data

Financial information in (PKR/US$ equivalent in 000s)	**previous** *_[insert number] years, years information [insert in words]* **(PKR/US$ equivalent in 000s)**				
	Year 1	Year 2	Year 3	Year …	Year n
Information from Balance Sheet					
Total Assets (TA)					
Total Liabilities (TL)					
Net Worth (NW)[3] (TA – TL)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital[4] (CA – CL)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					

[3] **Net worth** is the difference between total assets and total liabilities. The **net worth** measures a firm's ability to produce profits over the long run as well as its ability to sustain losses.
[4] **Working capital** is the difference between current assets and current liabilities, and measures the firm's ability to generate cash in the short term.

2. Financial documents

The Applicant shall provide copies of the balance sheets and/or financial statements for *[number]* years pursuant Section III, Qualifications Criteria and Requirements, Sub-factor 3.1. The financial statements shall:

(a) Reflect the financial situation of the Applicant.

(b) Be audited by a certified chartered accountant.

(c) Be complete, including all notes to the financial statements.

(d) Correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

☐ Attached are copies of financial statements (balance sheets, including all related notes, and income statements) for the *[number]* years required above; and complying with the requirements

Form FIN - 2.1 (b)
Average Annual Turnover/Sales

[The following table shall be filled in for the Applicant]

Applicant's/Joint Venture Partner's Legal Name: *[insert full name]*
Date: *[insert day, month, year]*
Applicant's Party Legal Name: *[insert full name]*
PQD No. and title: *[insert PQD number and title]*
Page *[insert page number]* of *[insert total number]* pages

Annual turnover/sales data		
Year	**Amount and Currency**	**PKR/US$ equivalent**
[indicate year]	*[insert amount and indicate currency]*	*[insert amount in PKR/US$ equiv.]*
Average Annual Turnover *		

* Average annual turnover calculated as total certified payments received for supplies in progress or completed, divided by the number of years specified in Section III, Qualification Criteria and Requirements, Sub-Factor 2.1.

Form EXP - 3.1
General Experience

[The following table shall be filled in for the Applicant]

Applicant's Legal Name: *[insert full name]*
Date: *[insert day, month, year]*
Applicant Party Legal Name: *[insert full name]*
PQD No. and title: *[insert PQD number]*
Page *[insert page number]* of *[insert total number]* pages

[Identify contracts that demonstrate continuous supplies over the past [number] years pursuant to Section III, Qualification Criteria and Requirements, Sub-Factor 4.1.List contracts chronologically, according to their commencement (starting) dates. Attach documentary proof with proper reference for the companies / organizations mentioned above.*]*

Starting Month / Year	Ending Month / Year	Contract Identification	Role of Applicant
[indicate month/ year]	*[indicate month/ year]*	Contract name: *[insert full name]* Brief Description of the supplies by the Applicant: *[describe goods supplied briefly]* Amount of contract: *[insert amount in PKR equivalent]* Name of Procuring Agency: *[indicate full name]* Address: *[indicate street/number/town or city/country]*	*[insert "Supplier/Manufacturer or Agent"]*
		Contract name: *[insert full name]* Brief Description of the supplies by the Applicant: *[describe goods supplied briefly]* Amount of contract: *[insert amount in PKR equivalent]* Name of Procuring Agency: *[indicate full name]* Address: *[indicate street/number/town or city/country]*	*[insert Supplier/Manufacturer or Agent"]]*
		Contract name: *[insert full name]* Brief Description of the supplies by the Applicant: *[describe goods supplied briefly]* Amount of contract: *[insert amount in PKR equivalent]* Name of Procuring Agency: *[indicate full name]* Address: *[indicate street/number/town or city/country]*	*[insert " Supplier/Manufacturer or Agent"]"]*

Form EXP - 3.2
Specific Experience

[The following table shall be filled in for contracts performed by the Applicant. Attach documentary proof with proper reference for the companies / organizations mentioned.*]*

Applicant's Legal Name: *[insert full name]*
Date: *[insert day, month, year]*
Party Name: *[insert full name]*
PQD No. and title: *[insert PQD number and title]*
Page *[insert page number]* of *[insert total number]* pages

Similar Contract No. *[insert number]* of *[insert number of similar contracts required]*	**Information**	
Contract Identification	*[insert contract name and number, if applicable]*	
Award date	*[insert day, month, year, i. e., _ _ / -/, 201_]*	
Completion date	*[insert day, month, year, i.e., / - /, 201_]*	
Role in Contract		
Total Contract Amount	*[insert total contract amount in local currency]*	PKR/US$ *[insert total contract amount in PKR/US$ equivalent]*
Procuring Agency's Name:	*[insert full name]*	
Address: Telephone/fax number E-mail:	*[indicate street / number / town or city / country]* *[insert telephone/fax numbers, including country and city area codes]* *[insert e-mail address, if available]*	

Form EXP - 3.2 (cont.)
Specific Experience (cont.)

Similar Contract No. *[insert number]* of *[insert number of similar contracts required]*	**Information**
Description of the similarity in accordance with Sub-Factor 4.2of Section III:	
1. Amount	*[insert amount in PKR/US$ in words and in Figures]*
2. Products	*[insert type and description of product]*

Similar Contract No. *[insert number]* of *[insert number of similar contracts required]*	**Information**
Description of the similarity in accordance with Sub-Factor 4.2of Section III:	
1. Amount	*[insert amount in PKR/US$ in words and in Figures]*
2. Products	*[insert type and description of product]*

Similar Contract No. *[insert number]* of *[insert number of similar contracts required]*	**Information**
Description of the similarity in accordance with Sub-Factor 4.2of Section III:	
1. Amount	*[insert amount in PKR/US$ in words and in Figures]*
2. Products	*[insert type and description of product]*

Form EXP - 3.3
Manufacturing Experience & Production Capacity

[The following table shall be filled in for contracts performed by the Applicant(foreign principal or manufacturer). Attach documentary proof with proper reference for the companies / organizations mentioned.*]*

Applicant's Legal Name: *[insert full name]*
Date: *[insert day, month, year]*
Party Name: *[insert full name]*
PQD No. and title: *[insert PQD number and title]*
Page *[insert page number]* of *[insert total number]* pages

1. Year Established:		
2. Key Personnel: [include name of candidate, position, professional qualifications, and experience] Technical	Production	Management
3. Products: Brand Name	Generic Name	Batch size
4. Dates, Numbers, and Expiration Dates of Current Licenses and Permits:		
5. Proof of product and facility registrations with purchaser's country regulatory authority and international agencies.		
6. Name of government agency(ies) responsible for inspecting and licensing of facilities in the country of origin of the raw material and or processing of the goods: Date of last inspection:		
7. Quality Assurance Certification (Please include a copy of your latest certificate with the PQ application):		
8. Production capacity for the requested product: *[insert peak and average production capacity over the last three years in units/day or units/month, etc.]*		
9. List of names and addresses of sources of raw material used for the requested product.		

10. Proof of raw material product and facility registrations with manufacturer's country regulatory authority and international agencies.
11. Raw materials tested prior to use:
12. Presence and characteristics of in-house quality control laboratory
13. Names and addresses of external quality control laboratories used:
14. Are all finished products tested and released by quality control prior to release for sale? Yes No If not, why?
15. Are control tests of the requested product done during production? If so list.
16. Procedures for dealing with rejected batches:
17. List tests conducted after production and prior to release of product on market:
18. List product recalls linked to defects of the requested product during the last 36 months. Include reason and date of recall.

Section V: Scope of Products

TECHNICAL SPECIFICATION FOR NUTRITION COMMODITIES

1. Ready to Use Therapeutic Food (RUTF):

RUTF is a high energy and nutrient dense fortified ready to use food. RUTF has been shown to be a very effective therapeutic food in the rehabilitation of severely acute malnourished children, and facilitates home-based therapy of these children. The product is intended to be eaten directly from the package without any dilution, mixing or cooking.

Quality parameters:

Texture: Smooth, homogeneous, thick paste, easy to squeeze out of sachet. RUTF paste shall be lump free; oil shall not separate and shall be free of a gritty, grainy and sandy texture.

Flavor and odor: RUTF paste shall have a pleasing sweet, fresh peanut flavor. RUTF paste shall be free from foreign odors and flavors such as, but not limited to burnt, scorched, rancid, malted, sour, or stale.

Color: RUTF paste shall have cream to light brown colour. The RUTF paste shall not have a dull, grey tinge, or other abnormal cast. It shall show no evidence of excessive heating (materially darkened or scorched).

Nutritional composition per 100g of RUTF paste

Moisture content	2.5% maximum
Water activity	0.6 maximum
Energy	520-550kcal
Proteins	13.0 - 16.5% by weight (10-12% total energy)
Lipids	26 - 36.7% by weight (45-60% total energy)
n-6 fatty acids	3-10% total energy
n-3 fatty acids	0.3-2.5% total energy
Trans-fatty acids	<3% total fat
Fibre	<5%
Minerals	
Sodium:	290mg maximum
Potassium:	1100-1400mg
Calcium:	300-600mg
Phosphorous[5]:	300-600mg
Magnesium:	80-140mg
Iron:	10-14mg
Zinc:	11-14mg
Copper:	1.4-1.8mg

[5] Expressed in terms of non-phytate Phosphorus

Selenium:	20-40µg
Iodine:	70-140µg

Vitamins

Vitamin A[6]:	0.8 - 1.6 µg RE (retinol equivalents)[7]
Vitamin D3 (Calciferol) :	15 - 20µg[8]
Vitamin E:	20mg mg α-TE[9] minimum
Vitamin K:	15 - 30µg
Thiamine:	0.5mg minimum
Riboflavin:	1.6mg minimum
Niacin:	5mg. minimum
Pantothenic acid:	3mg minimum
Pyridoxine:	0.6mg minimum
Biotin:	60µg minimum
Folic acid:	200µg minimum
Cyanocobalamin:	1.6µg minimum
Ascorbic acid:	50mg minimum

Vitamin compounds and mineral salts and other nutrients used as ingredients should be selected and added in accordance with the Advisory Lists of Mineral Salts and Vitamin Compounds for Use in Foods for Infants and Children (CAC/GL 10-1979).

Purity Requirements:

All ingredients shall be clean, of good quality, safe and suitable for ingestion by infants. They shall conform to their normal quality requirements, such as color, flavor and odor.

Specific Prohibitions:

The product and its component shall not have been treated by ionizing irradiation.

The additives to be used in therapeutic food should meet the criteria as specified in General Standard for Food Additives (CAC/STAN 192-1995).

Contaminants:

The product should meet the Codex General Standard for Contaminants and Toxins in Food & Feed (CAC/STAN 193-1995), when analyzed through General Methods of Analysis for Contaminants (CAC/STAN 228-2001) and/or Analysis of Pesticide Residues: Recommended Methods (CAC/STAN 229-1993, Rev. 1- 2003)

a) Pesticide Residues the product shall be prepared with special care under good manufacturing practices, so that residues of those pesticides which may be required in the production, storage or processing of the raw materials or the finished food ingredient do not remain, or, if technically unavoidable, are reduced to the maximum extent possible as specified in Code of Practice for Source Directed Measures to reduce contamination of Food with Chemicals (CAC/RCP 49-2001)

[6] Vitamin A shall be provided by preformed retinol, while any contents of carotenoids should not be included in the calculation and declaration of vitamin A activity.

[7] 1 µg RE (retinol equivalents) = 3.33 IU Vitamin A = 1 µg all-trans retinol.

[8] Calciferol: 1 µg calciferol = 40 IU vitamin D

[9] 1mg α-TE (alpha-tocopherol equivalent) = 1 mg d-α-tocopherol

b) Other Contaminants the product shall not contain contaminants or undesirable substances (e.g. biologically active substances) in amounts which may represent a hazard to the health of the infant. The product covered by the provisions of the Standard shall comply with those maximum residue limits and maximum levels established by the Codex Alimentarius Commission.

c) Lead the maximum content allowed is 0.02 mg/kg in the ready-to-use product

Hygiene:

it is recommended that the product covered by the provisions of this standard be prepared and handled in accordance with the appropriate sections of the Recommended International Code of Practice - General Principles of Food Hygiene (CAC/RCP 1-1969), and other relevant Codex texts such as the Code of Hygienic Practice for Powdered Formulae for Infants and Young Children (CAC/RCP 66 - 2008). If the formula is in powdered form, in addition to above mentioned conformity requirements, it should also conform to the guidelines laid down by WHO/ FAO (2007) for Safe Preparation, Storage and Handling of Powdered Infant Formula.

Microbiological criteria:

The products should comply with any microbiological criteria established in accordance with the Principles for the Establishment and Application of Microbiological Criteria for Foods (CAC/GL 21-1997).

Shelf life
24 months without refrigeration

Storage conditions
As defined by the manufacturer, no refrigeration required.

Labeling
The requirements of the Codex General Standard for the Labelling of Prepackaged Foods (CODEX STAN 1-1985), the Codex Guidelines on Nutrition Labelling (CAC/GL 2-1985) and the Guidelines for Use of Nutrition and Health Claims shall apply to this product. Additionally, clause 13-Mode of Labelling of Pre-Packed Food of Punjab Pure Food Rules shall also apply. The product shall be labelled with complete nutrition labelling according to Section 4.2 of Codex Standard for the Labelling of and Claims for Foods for Special Medical Purposes (CODEX STAN 180-199 1).

The label shall include:

- Generic name: Ready to Use Therapeutic Food Paste
- Any applicable warnings (such as handling product leftovers, how long at room temperature, how long in the fridge)
- List of ingredients (raw material specified) in descending order of quantity
- Nutritional composition per 100 g of powder and 100 ml of reconstituted diet
- Name and address of the manufacturer, packer, distributor, importer, exporter or vendor and country of origin
- Net weight
- Batch number
- Date of manufacture
- Best before date

- Storage conditions
- Halal Labeling
- Logo “For use of Punjab Government; Not for Sale”

Carton Label includes:

- Carton label shall include
- Generic name: Ready to Use Therapeutic Food Paste
- Name and address of the manufacturer, packer, distributor, importer, exporter or vendor and country of origin
- Gross weight
- Number of sachets per carton
- Batch number
- Date of manufacture.
- Best before date
- Storage conditions
- Halal Labeling
- Logo “For use of Punjab Government; Not for Sale”

2. Therapeutic Milk:

Therapeutic milk is not enriched milk. It is a blended food on milk basis. It is especially designed for and must be restricted to the treatment of severe malnourished children. It is designed for therapeutic feeding programs. This product already contains all the elements necessary for the treatment of severe malnutrition (all vitamins and minerals as per nutritionist recommendations). This milk is not suitable for long term feeding of well-nourished children.

i. Therapeutic Milk F75:

F-75 therapeutic milk was designed for the stabilization phase of inpatients suffering from severe acute malnutrition that is phase 1 of the treatment protocol drawn up by the World Health Organization (WHO). That stabilization phase consists in ensuring the rehydration of children and the treatment of their medical complications, while initiating re-feeding. With its caloric density of 75 kcal per 100 ml of reconstituted milk, F-75 is not intended to make children put on weight, and its use should be limited to phase 1 (on average, 3 days).

Nutritional Composition per 100 ml

Energy:	75 (70-80) kcal
Protein:	4 -7 % of total energy (0.75-1.5 g)
Lipids:	25-35 % of total energy (2-3 g)
n-6 fatty acid:	3-10 % of total energy
n-3 fatty acid:	10.3-2.5 % of total energy
Carbohydrate:	57-69 % of total energy (10.5-14 g)
Lactose:	1.4 g max
Ash:	max 4 %
Moisture:	max 4 %
Sodium:	17 mg maximum
Potassium:	122-156 mg
Calcium:	50-100 mg
Phosphorus:	50-100 mg
Magnesium:	8.5-11 mg
Iron:	0.06 mg maximum
Zinc:	1.8-3.0 mg
Copper:	0.2-0.3 mg
Selenium:	3.5–7 mcg
Iodine:	12.3–24.5 mcg
Vitamin A:	0.1–0.3 mg
Vitamin D3:	2.5–5.0 mcg
Vitamin E:	3.3–6.5 mg
Vitamin K:	2.5 mcg minimum
Ascorbic acid:	10 mg minimum
Thiamine:	0.08 mg minimum
Riboflavin:	0.3 mg minimum
Niacin:	0.8 mg minimum
Pantothenic acid:	0.5 mg minimum
Vitamin B6:	0.1 mg minimum

Folic acid:	35 mcg minimum
Vitamin B12:	0.3 mcg minimum
Biotin:	10 mcg minimum

Vitamin compounds and mineral salts and other nutrients used as ingredients should be selected and added in accordance with the Advisory Lists of Mineral Salts and Vitamin Compounds for Use in Foods for Infants and Children (CAC/GL 10-1979).

Purity Requirements:

All ingredients shall be clean, of good quality, safe and suitable for ingestion by infants. They shall conform to their normal quality requirements, such as color, flavor and odor.

Specific Prohibitions:

The product and its component shall not have been treated by ionizing irradiation.

The additives to be used in therapeutic food should meet the criteria as specified in General Standard for Food Additives (CAC/STAN 192-1995).

Contaminants:

The product should meet the Codex General Standard for Contaminants and Toxins in Food & Feed (CAC/STAN 193-1995), when analyzed through General Methods of Analysis for Contaminants (CAC/STAN 228-2001) and/or Analysis of Pesticide Residues: Recommended Methods (CAC/STAN 229-1993, Rev. 1- 2003)

a) Pesticide Residues the product shall be prepared with special care under good manufacturing practices, so that residues of those pesticides which may be required in the production, storage or processing of the raw materials or the finished food ingredient do not remain, or, if technically unavoidable, are reduced to the maximum extent possible as specified in Code of Practice for Source Directed Measures to reduce contamination of Food with Chemicals (CAC/RCP 49-2001)

b) Other Contaminants the product shall not contain contaminants or undesirable substances (e.g. biologically active substances) in amounts which may represent a hazard to the health of the infant. The product covered by the provisions of the Standard shall comply with those maximum residue limits and maximum levels established by the Codex Alimentarius Commission.

c) Lead the maximum content allowed is 0.02 mg/kg in the ready-to-use product

Hygiene:

it is recommended that the product covered by the provisions of this standard be prepared and handled in accordance with the appropriate sections of the Recommended International Code of Practice - General Principles of Food Hygiene (CAC/RCP 1-1969), and other relevant Codex texts such as the Code of Hygienic Practice for Powdered Formulae for Infants and Young Children (CAC/RCP 66 - 2008). If the formula is in powdered form, in addition to above mentioned conformity requirements, it should also conform to the guidelines laid down by WHO/ FAO (2007) for Safe Preparation, Storage and Handling of Powdered Infant Formula.

Microbiological criteria:

The products should comply with any microbiological criteria established in accordance with the Principles for the Establishment and Application of Microbiological Criteria for Foods (CAC/GL 21-1997).

Shelf-life:

24 months from date of manufacture when stored dry at ambient temperatures below 30ºC.

Target population:

Inpatient children aged 6 months and up suffering with Severe Acute malnutrition, in phase 1 of the treatment. Children less than six months may be treated at inpatient care with diluted F-100.

Reconstituted diet:

After reconstitution according to the directions for use, the product shall be a homogenous liquid that does not separate into oil/water phases or leave a solid sediment upon standing 2-3 hours at room temperature and up to 16 hours (or as declared by the manufacturer) in a refrigerator with occasional gentle stirring. The amount of froth floating on, or air entrained in the diet shall be such that accurate aliquots of the diet can be readily dispensed.

Energy Density:

The reconstituted diet shall have an energy density of 75 kcal/100ml (no less than 74 and no more than 76 kcal/100ml).

Osmolarity:
The reconstituted diet shall have osmolarity of 300mOsmol/litre (no less than 280 and no more than 320mMol/litre).

Packaging
Primary packaging: Packed in airtight packaging. In case the packaging is sachet form, it should be airtight (preferably aluminum foil) sachets of approximately 102.5g. Sachets withstand pressure changes associated with air transport. All packaging material, including inks and glue are of food-contact grade.

Secondary packaging: Shock, puncturing resistant, strong export quality cartons. Cartons should be of a sturdy quality and provide protection of the goods for carriage by air, sea and/or road, including remote locations under adverse climatic and storage conditions, and high humidity - i.e. ECT (Edge Crush test*) > 11kN/m with minimum 60% remaining with 90% humidity at the highest recommended storage temperature.

Labeling:

The requirements of the Codex General Standard for the Labelling of Prepackaged Foods (CODEX STAN 1-1985), the Codex Guidelines on Nutrition Labelling (CAC/GL 2-1985) and the Guidelines for Use of Nutrition and Health Claims shall apply to this product. Additionally, clause 13-Mode of Labelling of Pre-Packed Food of Punjab Pure Food Rules shall also apply. The product shall be labelled with complete nutrition labelling according to Section 4.2 of Codex Standard for the Labelling of and Claims for Foods for Special Medical Purposes (CODEX STAN 180-199 1).

The label shall include:

- Generic name: F-75 Therapeutic Milk (or therapeutic formula F-75 or F-75 Therapeutic Milk Powder)
- A clear statement: For initial phase treatment of Children with Severe Acute Malnutrition
- Reference to the WHO guidelines on treatment of SAM: To be used in accordance with: 'UPDATES ON THE MANAGEMENT OF SEVERE ACUTE MALNUTRITION IN INFANTS AND CHILDREN', WHO, 2013
- Any applicable warnings (such as handling product leftovers, how long at room temperature, how long in the fridge)
- Breastfeeding logo and a message: 'Breastfeeding is recommended for at least the first 24 months and exclusively until 6 months'
- List of ingredients (raw material specified) in descending order of quantity
- Nutritional composition per 100 g of powder and 100 ml of reconstituted diet
- Name and address of the manufacturer, packer, distributor, importer, exporter or vendor and country of origin
- Net weight
- Batch number
- Date of manufacture
- Best before date
- Storage conditions
- Halal Labeling
- Logo "For use of Punjab Government; Not for Sale"
- **WARNING:** This low iron diet is not suitable for well-nourished children. It is only to be used in accordance with recommendations and supervision of trained doctors/nutritionists. F75 must NEVER be distributed to families or communities.

Carton Label includes:

Carton label shall include

- Generic name: F-75 Therapeutic Milk
- A clear statement: For initial phase treatment of Children with Severe Acute Malnutrition, any applicable warnings
- Name and address of the manufacturer, packer, distributor, importer, exporter or vendor and country of origin
- Gross weight
- Number of sachets per carton
- Batch number
- Date of manufacture.
- Best before date
- Storage conditions
- Halal Labeling
- Logo "For use of Punjab Government; Not for Sale"

ii. Therapeutic Milk F-100:

F-100 therapeutic milk was specifically developed for the nutritional recovery of patients suffering from severe acute malnutrition, during phase 2 of the treatment protocol drawn up by the World Health Organization (WHO). F-100 therapeutic milk conforms to the specifications of nutritionists for the treatment of patients suffering from severe acute malnutrition (marasmus / severe wasting, kwashiorkor / oedematous malnutrition, mixed forms). This product must be used in therapeutic nutrition centers with medical supervision, and must not be distributed directly to families.

Nutritional Composition per 100 ml:

Energy:	100 (95-105) kcal
Protein:	10-12 % of total energy (2.3-3.1 g)
Carbohydrate:	28-45 % of total energy (7-12 g)
Lactose:	4-4.4 g maximum
Lipids:	45-60 % of total energy (4.9-6.9 g)
n-6 fatty acid:	3-10% of total energy
n-3 fatty acid:	0.3-2.5% of total energy
Ash:	max 4%
Moisture:	max 2.5%
Sodium:	56 mg maximum
Potassium:	210-270mg
Calcium:	55-115mg
Phosphorus:	55-115mg
Magnesium:	15-25mg
Iron:	0.07mg maximum
Zinc:	2.0-3.0mg
Copper:	0.25-0.35mg
Selenium:	3.5-7.7mcg
Iodine:	13-27mcg
Vitamin A:	0.15-0.32mg
Vitamin D3:	3.0-5.3mcg
Vitamin E:	4-6.5mg
Vitamin K:	3 mcg minimum
Thiamine:	0.1mg minimum
Riboflavin:	0.3mg minimum
Ascorbic acid:	9.5mg minimum
Vitamin: B6:	0.1mg minimum
Vitamin: B12:	0.3mcg minimum
Folic acid:	38mcg minimum
Niacin:	0.095mg minimum
Pantothenic acid:	0.57mg minimum
Biotin:	11mcg minimum

Vitamin compounds and mineral salts and other nutrients used as ingredients should be selected and added in accordance with the Advisory Lists of Mineral Salts and Vitamin Compounds for Use in Foods for Infants and Children (CAC/GL 10-1979).

Purity Requirements:

All ingredients shall be clean, of good quality, safe and suitable for ingestion by infants. They shall conform to their normal quality requirements, such as color, flavor and odor.

Specific Prohibitions:

The product and its component shall not have been treated by ionizing irradiation.

The additives to be used in therapeutic food should meet the criteria as specified in General Standard for Food Additives (CAC/STAN 192-1995).

Contaminants:

The product should meet the Codex General Standard for Contaminants and Toxins in Food & Feed (CAC/STAN 193-1995), when analyzed through General Methods of Analysis for Contaminants (CAC/STAN 228-2001) and/or Analysis of Pesticide Residues: Recommended Methods (CAC/STAN 229-1993, Rev. 1- 2003)

a) Pesticide Residues the product shall be prepared with special care under good manufacturing practices, so that residues of those pesticides which may be required in the production, storage or processing of the raw materials or the finished food ingredient do not remain, or, if technically unavoidable, are reduced to the maximum extent possible as specified in Code of Practice for Source Directed Measures to reduce contamination of Food with Chemicals (CAC/RCP 49-2001)

b) Other Contaminants the product shall not contain contaminants or undesirable substances (e.g. biologically active substances) in amounts which may represent a hazard to the health of the infant. The product covered by the provisions of the Standard shall comply with those maximum residue limits and maximum levels established by the Codex Alimentarius Commission.

c) Lead the maximum content allowed is 0.02 mg/kg in the ready-to-use product

Hygiene:

it is recommended that the product covered by the provisions of this standard be prepared and handled in accordance with the appropriate sections of the Recommended International Code of Practice - General Principles of Food Hygiene (CAC/RCP 1-1969), and other relevant Codex texts such as the Code of Hygienic Practice for Powdered Formulae for Infants and Young Children (CAC/RCP 66 - 2008). If the formula is in powdered form, in addition to above mentioned conformity requirements, it should also conform to the guidelines laid down by WHO/ FAO (2007) for Safe Preparation, Storage and Handling of Powdered Infant Formula.

Microbiological criteria:

The products should comply with any microbiological criteria established in accordance with the Principles for the Establishment and Application of Microbiological Criteria for Foods (CAC/GL 21-1997).

Shelf-life:
At least 18 months from date of manufacture when stored dry at ambient temperatures

below 30ºC.

Target population:

Inpatient children aged 0 - 6 months and up suffering with Severe Acute malnutrition, in phase II or rehabilitation phase of the treatment. Children less than six months may be treated at inpatient care with diluted F-100.

Reconstituted diet:

After reconstitution according to the directions for use, the product shall be a homogenous liquid that does not separate into oil/water phases or leave a solid sediment upon standing 2-3 hours at room temperature and up to 16 hours (or as declared by the manufacturer) in a refrigerator with occasional gentle stirring. The amount of froth floating on, or air entrained in the diet shall be such that accurate aliquots of the diet can be readily dispensed.

Energy Density:

The reconstituted diet shall have an energy density of 100-110kcal/100ml.

Osmolarity:

The reconstituted diet shall have Osmolarity of no less than 280 and no more than 460 mMol/litre.

Packaging

Primary packaging: Packed in airtight packaging. In case the packaging is sachet form, it should be airtight (preferably aluminum foil), sachets of approx. 114 g. Sachets withstand pressure changes associated with air transport. All packaging material, including inks and glue are of food-contact grade.

Secondary packaging: Shock, puncturing resistant, strong export quality cartons. Cartons should be of a sturdy quality and provide protection of the goods for carriage by air, sea and/or road, including remote locations under adverse climatic and storage conditions, and high humidity - i.e. ECT (Edge Crush test*) > 11kN/m with minimum 60% remaining with 90% humidity at the highest recommended storage temperature.

Labeling:
The requirements of the Codex General Standard for the Labeling of Prepackaged Foods (CODEX STAN 1-1985), the Codex Guidelines on Nutrition Labeling (CAC/GL 2-1985) and the Guidelines for Use of Nutrition and Health Claims shall apply to this product. Additionally, clause 13-Mode of Labeling of Pre-Packed Food of Punjab Pure Food Rules shall also apply. The product shall be labeled with complete nutrition labeling according to Section 4.2 of Codex Standard for the Labeling of and Claims for Foods for Special Medical Purposes (CODEX STAN 180-199 1).

The label shall include:

- Generic name: F-100 Therapeutic Milk (or therapeutic formula F-100 or F-100 Therapeutic Milk Powder)
- A clear statement: For phase 2 or rehabilitation phase treatment of Children with Severe Acute Malnutrition
- Reference to the WHO guidelines on treatment of SAM: To be used in accordance with: 'UPDATES ON THE MANAGEMENT OF SEVERE ACUTE MALNUTRITION IN INFANTS AND CHILDREN', WHO, 2013
- Any applicable warnings (such as handling product leftovers, how long at room temperature, how long in the fridge)
- Breastfeeding logo and a message: 'Breastfeeding is recommended for at least the first 24 months and exclusively until 6 months'
- List of ingredients (raw material specified) in descending order of quantity
- Nutritional composition per 100 g of powder and 100 ml of reconstituted diet
- Name and address of the manufacturer, packer, distributor, importer, exporter or vendor and country of origin
- Net weight
- Batch number
- Date of manufacture
- Best before date
- Storage conditions
- Halal Labeling
- Logo "For use of Punjab Government; Not for Sale"
- **WARNING:** This low iron diet is not suitable for well-nourished children. It is only to be used in accordance with recommendations and supervision of trained doctors/nutritionists. F-100 must NEVER be distributed to families or communities.

Carton Label includes:

Carton label shall include

- Generic name: F-100 Therapeutic Milk (or therapeutic formula F-100 or F-100 Therapeutic Milk Powder)
- A clear statement: For phase 2 or rehabilitation phase treatment of Children with Severe Acute Malnutrition
- Name and address of the manufacturer, packer, distributor, importer, exporter or vendor and country of origin
- Gross weight
- Number of sachets per carton
- Batch number
- Date of manufacture.
- Best before date
- Storage conditions
- Halal Labeling
- Logo "For use of Punjab Government; Not for Sale"

3. Multiple Micronutrient Powders (MNPs):

MNPs are designed for point of use fortification of complementary foods for children and vulnerable populations to address Anaemia and vitamin and mineral deficiencies. Micronutrient supplementation/ food fortification is used in complementary foods for breastfed infants and for young children where dietary micronutrient intakes are insufficient. Multiple micronutrient component powder is used for children 6–23 months of age.

Specification:

a. Vitamins and Minerals:

Vitamins and minerals used in the premix shall correspond to the monographs of the latest additions of official pharmacopoeias: BP,Ph.Eur, Ph.Int, USP. MNPs shall meet food chemical codex (FCC) for identification and purity criteria

b. Excipients:

The formulation shall be in the base of dextrose anhydrous maltodextrin (DE 11-14) or another suitable carrier, with the addition of silica dioxide, tricalcium phosphate or other suitable flow agents. Meet the requirements of not more than 6% moisture (loss-on-drying) and shall comply with FCC Standard for food additives (1.3.4) and the International Pharmacopeial monograph for Oral powders. Single nutrients contained within the MNP formulation that require antioxidants as excipients to prevent oxidation shall be approved for use in young children.

Minerals:

Iron:	10 mg
Zinc:	4.1mg
Copper:	0.56mg
Selenium:	17µg
Iodine:	90µg

Vitamins:

Vitamin A[10]:	400 µg RE (retinol equivalents)[11]
Vitamin D3 (Calciferol) :	5µg[12]
Vitamin E:	5mg mg α-TE[13]
Vitamin C:	30mg
Vitamin B1:	0.5mg
Vitamin B2:	0.5mg
Vitamin B3:	6mg
Vitamin B6:	0.5mg
Vitamin B12:	0.9µg
Folic acid:	150µg
Moisture	< 4.5%

Labeling guidelines

[10] Vitamin A shall be provided by preformed retinol, while any contents of carotenoids should not be included in the calculation and declaration of vitamin A activity.

[11] 1 µg RE (retinol equivalents) = 3.33 IU Vitamin A = 1 µg all-trans retinol.

[12] Calciferol: 1 µg calciferol = 40 IU vitamin D

[13] 1mg α-TE (alpha-tocopherol equivalent) = 1 mg d-α-tocopherol

List of ingredients (raw material specified) in descending order of quantity

Composition per 100 g of powder and 100 ml of reconstituted

Name and address of the manufacturer, packer, distributor, importer, exporter or vendor and country of origin
Net weight
Batch number
Date of manufacture
Best before date
Storage conditions
Halal Labeling
Logo "For use of Punjab Government; Not for Sale"

Guidelines for Carton Label includes:

Carton label shall include
Generic name:
A clear statement: For phase 2 or rehabilitation phase treatment of Children with Severe Acute Malnutrition
Name and address of the manufacturer, packer, distributor, importer, exporter or vendor and country of origin
Gross weight
Number of sachets per carton
Batch number
Date of manufacture.
Best before date
Storage conditions
Halal Labeling
Logo "For use of Punjab Government; Not for Sale"

4. ReSoMal:

A specific electrolyte–micronutrient product formulated according to WHO specifications for use in the management of children with severe acute malnutrition. ReSoMal is a powder for the preparation of an oral rehydration solution exclusively for oral or naso-gastric rehydration of people suffering from severe acute malnutrition. It must be used exclusively under medical supervision in inpatient care, and must not be given for free use to the mother or caregiver.

ReSoMal Specifications

Sucrose	25g
Glucose Anhydrous	10g
Sodium Chloride	1.75g
Trisodium Citrate, dehydrate	1.45g
Potassium Chloride	2.54g
Tripotassium Citrate	0.65g
Magnesium Chloride Anhydrous	0.61g
Zinc Acetate	0.0656g
Copper Sulphate Anhydrous	0.0112g
Osmolarity	300 mmol/l

All the ingredients must comply with one of the pharmacopeias: BP, Ph.Eur, Ph.Int, USP.

Nutritional Composition of Commodities:
All materials used shall be of food or pharmaceutical grade. Selection and approval must take into consideration of ingredient's origin, transport, storage, processing, handling and the intended use of the finished product.
Labeling guidelines
List of ingredients (raw material specified) in descending order of quantity
Composition per 100 g of powder and 100 ml of reconstituted
Name and address of the manufacturer, packer, distributor, importer, exporter or vendor and country of origin
Net weight
Batch number
Date of manufacture
Best before date
Storage conditions
Halal Labeling
Logo "For use of Punjab Government; Not for Sale"

Guidelines for Carton Label includes:
Carton label shall include
Generic name:
A clear statement: For phase 2 or rehabilitation phase treatment of Children with Severe Acute Malnutrition
Name and address of the manufacturer, packer, distributor, importer, exporter or vendor and country of origin
Gross weight
Number of sachets per carton
Batch number
Date of manufacture.
Best before date
Storage conditions
Halal Labeling
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5. Tab Mebendazole 500 mg Chewable
Chewable tab Mebendazole belongs to the group of anthelmintic drugs. It poorly absorbed into gastrointestinal track and used in the treatment and prevention of intestinal parasitic infection of threadworm, pinworm, whipworm, round worm, hook worm. It can be used children age more than one year and adult
Composition
Active substance: Mebendazole 500 mg with fruit flavored.
Administration
May be chewed or swallowed with an adequate quantity of water
Storage requirements
Can be store at 30*C
Packing size must be in 100 tab in one container/bottle

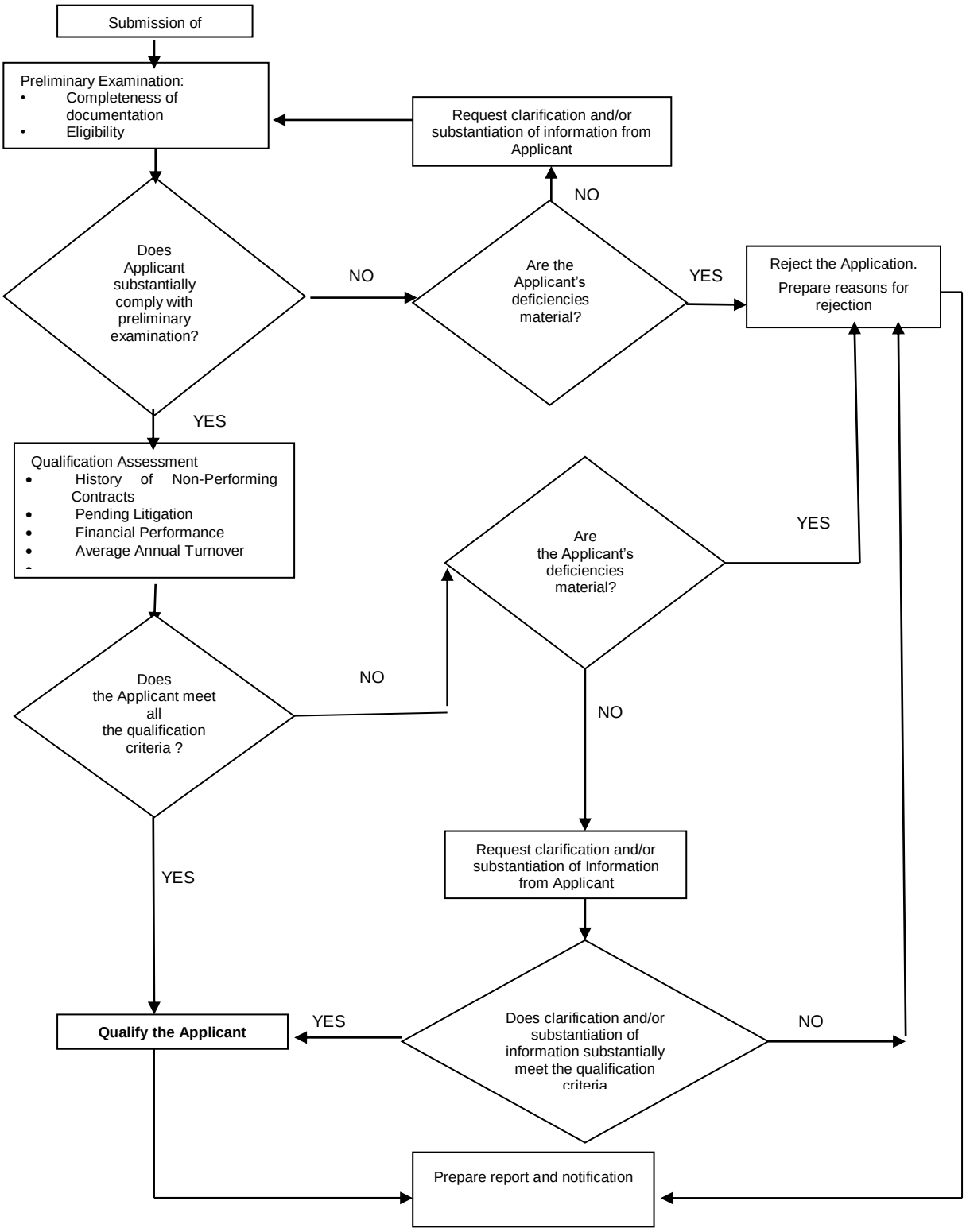
Labeling guidelines

Nutritional composition details
Name and address of the manufacturer, packer, distributor, importer, exporter or vendor and country of origin
Batch number
Date of manufacture

Expiry date
Storage conditions
Halal Labeling
Logo “For use of Punjab Government; Not for Sale”
Note: - The lab testing will be done as per standard of Government of Punjab

Prequalification Evaluation Flow Chart

The attached flow chart indicates the successive steps of the evaluation process. The process is consistent with (i) Sections I and II, Instructions to Applicants and Prequalification Data Sheet and (ii) Section III, Qualification Criteria and Requirements. The flow chart should be reviewed by the evaluation team prior to the evaluation, and used as a Guide during the evaluation, concurrently with Section III



Glossary

Bid Securing Declaration	An undertaking by a prospective bidder, committing to pay the corresponding fine and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated in the bidding documents.
Procuring Agency	One of the two parties to a supplies contract, the other party being the "Supplier."
Supplier	The legal entity that is party to and performs a supplies contract, the other party to the contract being the "Procuring Agency."
Post-qualification	An assessment made by the Procuring Agency after the evaluation of bids and immediately prior to award of contract, to ensure that the lowest-evaluated, responsive, eligible Bidder is qualified to perform the contract in accordance with previously specified prequalification requirements.
Pre-qualification	An assessment made by the Procuring Agency before inviting bids, of the appropriate level of experience and capacity of firms expressing interest in undertaking a particular contract, before inviting them to bid.
turnover	The gross earnings of a firm, defined as the billings for supplies in progress and/or completed, normally expressed on an annual basis, and excluding income from other sources.
In writing	For the purpose of this document, means authenticated handwritten, typed, or printed; a document prepared in writing can be transmitted by telex, electronic mail, facsimile, with proof of receipt; and in the form requested by the sender.

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